



Ref: MPN/NJO/Year 9 Parents Evening

January 2025

Dear Parents/Carers

Year 9 Progress and Options Information Evening – Thursday 13th February 2025

We are delighted to invite you to our **Year 9 Progress and Options Information Evening** on **Thursday 13th February 2025 between 4.00pm-7.00pm**. This term marks the start of the Key Stage 4 (KS4) options process for our year 9 students so, to enable parents, carers, and students to discuss courses in detail, this Parents Evening is organised differently to others.

In the new A block (A27-36), you will have the opportunity to speak to each department about what their subject entails at KS4 as well as how suited they feel your child is to the various courses on offer.

There will also be a presentation in A1 you can attend at either 5pm or 6pm to make you aware of the options process including how to complete the options form and timescales for making choices about Key Stage 4 study.

Prefects will be serving tea and coffee throughout the evening, and you will be able to ask individual questions should you need to as Miss Swift, Student Support Leader, Mrs Wharton, Student Progress Leader and senior staff will be available for any support you may need.

Appointments can be made with teachers of English, Mathematics and Science to discuss your child's progress so far this year in these areas as all students must continue these core subjects at KS4. Teachers of these subjects will be in the older A block teaching rooms. **Please see the attached map and leave yourself sufficient time to move between appointments.** We know that parents get frustrated if appointments overrun so we ask that everyone does their best to keep to their appointment times and stay within the 5 minutes allocated.

Please visit your **Arbor Account** allowing you to book your own appointment times with teachers and see the attached guide for support. You will receive an email confirming your bookings.

Online booking system will open on Monday 3rd February 2025 at 7pm
and will close on Wednesday 12th February 2025 at 7pm.
Appointments are booked on a first come, first served basis.

It may not be possible for you to make appointments with all teachers as some have multiple groups; if you want a follow up call or feel you need a longer discussion than you can have on the evening with your child's teacher, please leave your details at reception and we will get in touch. If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Research shows that families who are actively involved in their child's education have a positive impact on their GCSE outcomes, so we strongly advise you attend. We will ask for feedback before you leave so we can continue to make improvements to our school. We look forward to seeing you.

Yours faithfully

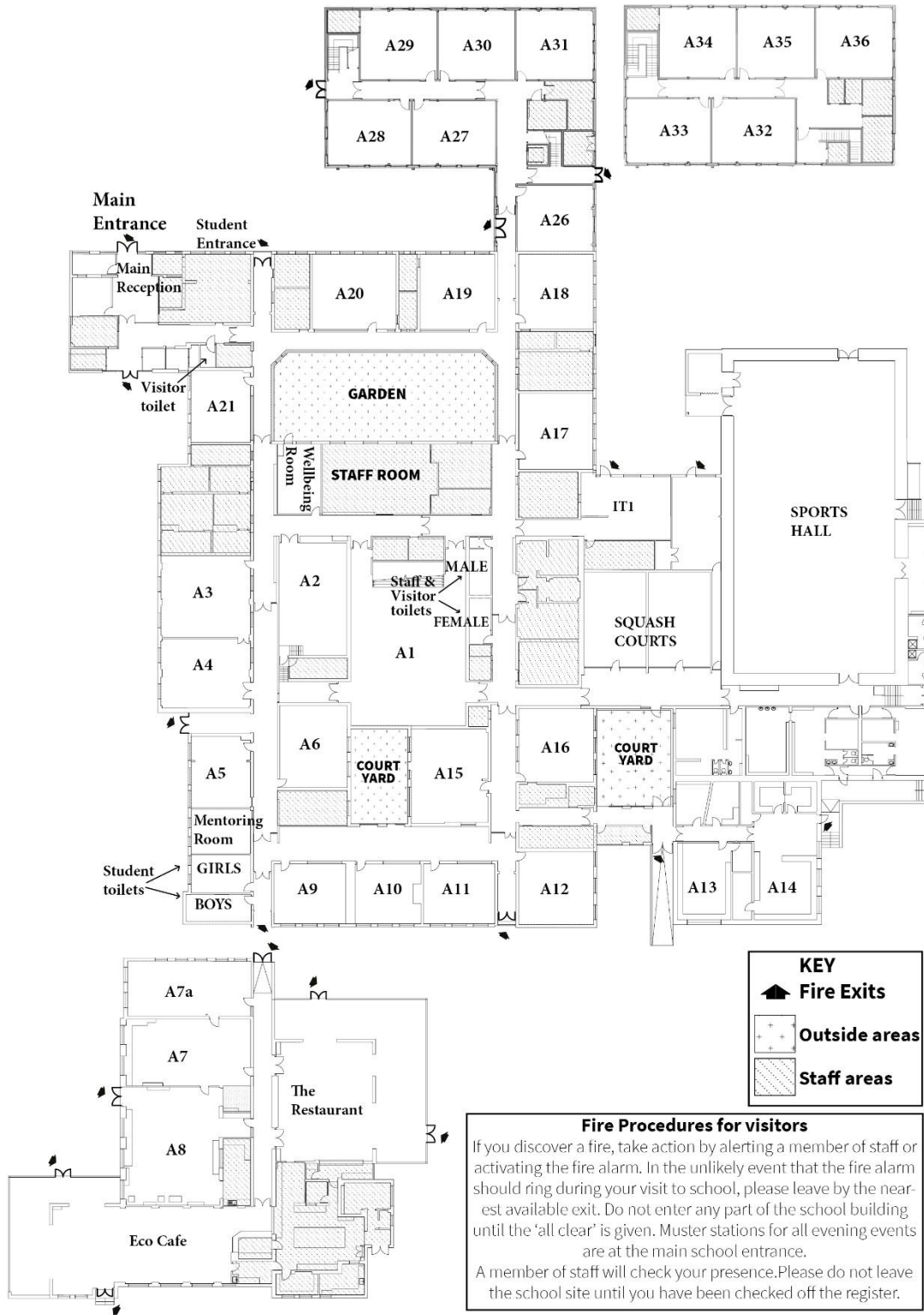
Mrs J Benigno
Deputy Headteacher

Mr M Parkinson
Assistant Headteacher & KS3 Progress Leader





Upstairs





Booking Guardian Consultations (Parent's Evenings) on the Parent App

On the main page, if your school has opened booking, you can select Guardian Consultations.

Archie Parker

Negative Behavioural Incidents - this term

4

This year: 22 incidents

10

Last term: 10 incidents

Guardian Consultations

Spring Parents Evening

(10 Feb 2022, 15:00 -

10 Feb 2022, 18:00)

Self scheduling is open, please click
here to book time slots.

You can also use the menu. Click the menu icon at the bottom left of your screen, then select **Guardian Consultations**.

Accounts

Guardian Consultations

Spring Parents Evening





This will take you to the consultation page. You can see the dates you can book meeting slots within, and also see when you can book these slots until.



You can download a list of the meetings you have booked as a PDF by clicking on the green **Download my meetings** button.



Consultation dates

10 Feb 2022, 15:00 - 18:00

Self scheduling period

01 Feb 2022, 08:00 - 10 Feb 2022, 08:00

Instructions

This page displays guardian consultation meetings concerning you and your children. Click the row of each meeting to book a slot or view further information. If you have missed the self-service scheduling period, you will need to contact the school to book an appointment.

[Download My Meetings](#)

Meetings

Meeting for Archie Parker

Students: Archie Parker

Form/Class: 7A

Staff: Abigail Graham

Time Slot: Not booked

Self scheduling is open from

01 Feb 2022, 08:00 -

10 Feb 2022, 08:00, please click to book time slot



To book a meeting, click the available meeting at the bottom of the screen. Click on the Time slot drop-down and choose the time you would like to attend the consultation, and which and which guardians will be attending. **Top Tip: You can select from any guardians the school has linked to the child, but only guardians with parental responsibility can log into Parent Portal.**



If you can't select a time slot, it means the staff member has not been given a period of availability - **get in touch with your school** and ask them to add this into their setup to enable you to book a slot. **Make sure at least one guardian is ticked, or you won't be able to click the Book Time Slot button.**

Meeting
7A meeting (Archie Parker)

Meeting with staff
Abigail Graham

Concerning student
Archie Parker

Guardian(s) attending

- Stephen Parker
- Yvonne Parker

Time slot

10 Feb 2022, 15:00
▼

Book Time Slot

Notes

No notes added.

Add Note



You will be asked to confirm your choice and you'll be sent an email confirmation.

Are you sure?

Are you sure you want to book this time slot? A confirmation will be sent by email.

Close

Yes



The page will then show that your booking has been successful.

Meetings

Meeting for Archie Parker
Students: Archie Parker
Form/Class: 7A
Staff: Abigail Graham
Time Slot: 10 Feb 2022, 15:00 - 15:10

You can edit your booking by returning to the page and clicking on your booking. Select a different time slot and click **Reschedule meeting** to change your slot.

Change time slot

Change time slot

Amend Guardians

Reschedule Meeting





Click **Amend guardians** to remove one of the child's guardians or add them back into the meeting.



Guardian(s) attending

Stephen Parker

Yvonne Parker

Time slot
10 Feb 2022, 15:00 - 15:10

Cancel

Save

Are you sure?

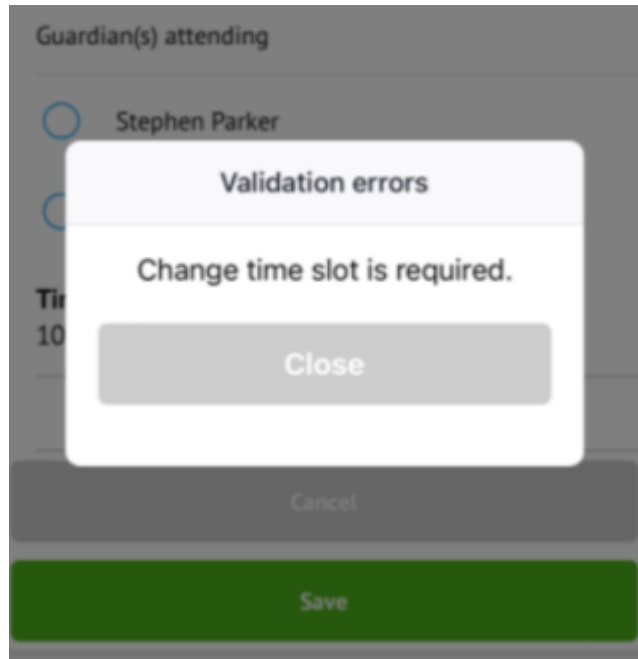
Are you sure you want to amend the guardians attending this meeting?

Close

Yes

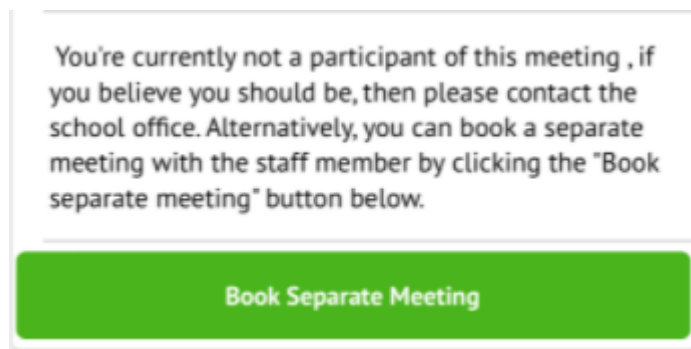


You won't be able to remove all guardians from the slot, and you'll receive this error.



If you've unticked yourself as the attending guardian, you'll have the option to book a separate meeting slot if your school allows this.

If you want to remove an incorrect booking or add yourself back into the original booking, **get in touch with your school** and ask them to amend this for you.



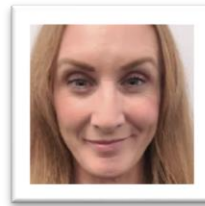
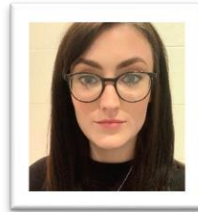


Who are Bolton Mental Health Support Team (MHST)?

We are a team working in schools across Bolton to help children and young people with emerging mental health difficulties.

Our goals are:

- 1) To deliver 1:1 and group interventions to children, young people, and parents.
- 2) To work with teachers to develop whole-school approaches to improve everyone's mental health.
- 3) To give advice to school staff to help children get the right support.



Holly and Cat from the Bolton MHST will be joining us for our Y9 Parents Evening on 13th February 2025 to answer any questions you may have about your child's mental health. They will be based in the Wellbeing Room (opposite A1)