

**Job Title: Cover Supervisor**

**School Name: Westhoughton High School**

**Working Pattern: Term time plus 3 INSET/Training Days**

**Working Hours: 37 hours per week**

**Salary: Grade G, SCP 23-27 (£33,366 to £37,035 FTE, pro rata £28,654 to £31,805)**

**Start Date: As soon as possible**

**Contract Type: Permanent**

**Closing Date: Monday 31<sup>st</sup> March 2025 at 9am**

**Interview Date: w/c Monday 21<sup>st</sup> April 2025**

We are looking to appoint an enthusiastic, reliable and organised Cover Supervisor to join our Team. We would love to strengthen our highly effective Team with someone who has the ability to be flexible within a fast paced environment, with excellent interpersonal skills and the ability to adapt to new systems and processes. Our school is a great place to work. We have high expectations of our staff but they are strongly supported; we place a large emphasis on CPD and also staff wellbeing.

**We expect to appoint someone who can:**

- Show commitment to working as part of an established team with excellent interpersonal skills
- Interact positively with our parents/carers, students, staff and visitors to the school
- Offer a diverse range of skills and talents
- Demonstrate a firm commitment to supporting and developing every child
- Show a record of successfully working with young people
- Build on our whole staff commitment to supporting the learning of our young people
- Be motivated, supportive and can invest in our shared, whole school values and future aspirations.

**In return we offer:**

- A committed, supportive and enthusiastic staff
- Students who expect and deserve the best from us all
- A commitment to professional development opportunities for all staff
- A focus on supporting and providing wellbeing opportunities for all staff
- A school that has a clear sense of purpose, corporate vision and a clear commitment to moving forward.

This is an exciting opportunity to become part of a highly motivated, supportive and driven Team. If you have the commitment and desire to be part of the Team at Westhoughton High School, we want to hear from you.

**For further details of the role and how we use your data, please see:**

Job Application Pack

Application Form

Completed applications should be returned to the school office:

[WHSOffice@westhoughton-high.org](mailto:WHSOffice@westhoughton-high.org)

Please note CV's will not be accepted.

Westhoughton High School is committed to safer recruitment practice, and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an Enhanced Disclosure from the Disclosure and Barring Service (DBS) and a barred list check. Westhoughton High School is committed to safeguarding and promoting the welfare of children and young people and it expects all staff and volunteers to share this commitment.