



# **Instrument of Government**

September 2024  
Review September 2025

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## Legislation and statutory guidance

Governing boards of maintained schools must have an instrument of government which set out information about how the board is constituted. This requirement is set out in [The School Governance \(Constitution\) \(England\) Regulations 2012, part 5, regulation 28](#).

This model is based on the [Department for Education's \(DfE\) model instrument of government in Annex C of statutory guidance for maintained schools](#).

## Instrument of Government

1. The name of the school is Westhoughton High School
2. The school is a community school.
3. The name of the governing body is "The governing body of Westhoughton High School ".
4. The governing body shall consist of:
  - a. 2 parent governors
  - b. 1 Local Authority governor
  - c. 1 staff governor
  - d. the headteacher
  - e. 9 co-opted governors
5. Total number of governors is 14.
9. The standard term of office for a Governor is four years with the Chair and Vice-Chair being elected annually at the first meeting of the academic year. This instrument of government comes into effect from September 2024.
10. This instrument was made by order of Bolton Council on September 2024.

A copy of the consolidated instrument must be supplied free of charge to every member and associate member of the governor body.

## Monitoring and review

This policy will be reviewed by the governing body annually. At every review, the policy will be approved by the full governing body.